



**MINISTRY OF  
COMMERCE, PLANNING &  
INFRASTRUCTURE**  
CAYMAN ISLANDS GOVERNMENT

Government Administration Building  
133 Elgin Avenue  
P.O. Box 107 Grand Cayman  
Cayman Islands KY1-9000

Tel: 1(345) 244 2412

## NOTICE OF APPEAL SUBMISSION FORM

SUBMISSION DATE: \_\_\_\_\_

BLOCK AND PARCEL OF PROPERTY: \_\_\_\_\_  
(To which the appeal relates)

DESCRIPTION OF DEVELOPMENT: \_\_\_\_\_

APPELLANT NAME: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

Documents being submitted:

Notice of Appeal

Grounds of Appeal

Written Submissions

Payment Date: \_\_\_\_\_

**In accordance with the DEVELOPMENT AND PLANNING (APPEALS) RULES (1999 Revision)-**  
*For online submissions of the "Notice of Appeal" (on the agencies listed) please:*

1. Submit this form and the required documents via email to the follow addresses:

Ministry of Commerce, Planning and Infrastructure- [ministry.cpi@gov.ky](mailto:ministry.cpi@gov.ky)  
 Department of Planning- [planning.dept@gov.ky](mailto:planning.dept@gov.ky)

2. Please remit a payment of CI\$50 (or US\$59.70) for each Notice of Appeal (per appellant). The payment is to be made to the Ministry of CPI's bank account with block and parcel descriptions as indicated below. Proof of payment is to be received the same day as the submission of this form and the Notice of Appeal unless the application will not be accepted until payment is received.

Please see below banking details for Planning Appeal deposits.

Description	Information/Format
<b>*Bank Account 'Short Name'</b> <b>( 'Short Name' must be entered online)</b>	CIG PLANNING CPI
Bank:	RBC Royal Bank (Cayman) Limited
Account Number <b>(Including Transit):</b> KYD	069751124551
Account Number <b>(Including Transit):</b> USD	069752625309
Account Type:	Current/Chequing Account
Memo/Reference: <i>E.g. Walters Group Planning Appeal Block 45A Parcel 236</i>	Please include - Name of remitting party, Type of Fee paying/ ref: Block and Parcel #

*For physical submissions of the "Notice of Appeal" (on the agencies listed) please:*

1. Submit this form and the required documents with the cheque attached in a sealed envelope into the Ministry of Commerce, Planning and Infrastructure's drop box and one copy of the form and documents in a sealed envelope into the Department of Planning's drop box.
2. The drop boxes are located at the Government Administration Building (133 Elgin Avenue, G.T.) in Grand Cayman and are accessible for drop offs between 8:30am to 5pm on work days.
3. Please make cheque payable to "C.I. Government", sign and date it. Payment is CI \$50 (or US\$59.70) for each Notice of Appeal (per appellant) submitted.