

THE IMPORTATION OF AGGREGATE POLICY

PROCEDURES TO BE FOLLOWED

Definition: *Aggregate – All construction materials which are comprised predominantly of natural sand, manufactured sand, gravel, crushed rock, clay and other naturally occurring fine grained materials containing less than one percent (<1.0%) organic matter.*

1. The applicant (proposed importer) must first submit a letter to the Ministry of Commerce, Planning and Infrastructure, addressed to the Chief Officer, requesting approval to import aggregate. Only material which conforms to the definition of aggregate may be imported. Therefore, materials such as marl and soil are **prohibited**.
2. Details to be provided by the applicant should include but are not limited to:
 - a) Company background information including Certificate of Good Standing, copy of license, copy of business license.
 - b) Able demonstration that the company has adequate storage in suitable location for stockpiling aggregate i.e. industrial areas etc.
 - c) Quantities expected to be imported annually.
 - d) Purpose of imported material.
 - e) Provide proof from a minimum of two local suppliers that the requested materials are/are not available on island. If available, please advise on cost and quantity available.
3. Applications must be submitted to the Minister with responsibility for Aggregate Importation for its consideration and applicant will be informed of the outcome.
4. If the applicant is approved, Ministry will advise applicant of general approval (copy to Director of Agriculture. Director of Customs & Director of Port Authority) subject to receiving import permit from the Department of Agriculture (DoA). This general approval will be valid for one (1) year only.
5. The applicant must then apply to the DoA for an import permit. (DoA has regulatory authority to approve or refuse any application to protect against importation of pests and invasive species).
6. The DoA will carry out the necessary inspections on the site in the proposed country of export and have tests done on aggregate samples taken from the site. The DoA will submit a Risk Assessment Report on the study to the Ministry (no further approval required), copied to the applicant.

7. The applicant is required to fund inspection visits by the DoA as well as bear the full costs associated with laboratory analysis of the material.
8. If the DoA is satisfied that the aggregate to be imported poses only negligible quarantine risks to the Cayman Islands an import permit with whatever conditions it deems necessary will be issued.
9. Based on the outcome of the report, the importer is required to submit a written application for the type(s) of aggregate to be imported and pay the duly prescribed administrative fee of CI\$600.00 per permit. Permits are valid for one (1) year.
10. Material imported in bulk i.e. on barges or in the hold of a vessel must be offloaded at the George Town Port during evening hours only: pay Port Authority fees of \$2.50 per short ton and Customs import duty of \$2.50 per metric ton until further notice.
11. Importer shall be responsible for cleaning up any spills resulting from inland (Cayman) transport to and from docks within 12 hours of the spill to the satisfaction of the National Roads Authority or other relevant agencies.
12. Notice must be given to the DoA at least 48 hours prior to the arrival of any shipment of aggregate.
13. All shipments are subject to inspection by DoA – Agricultural Health Inspection Services officers at Port of Entry (George Town Port) and/or at site location if consignment is containerized.