



**CAYMAN ISLANDS GOVERNMENT**

**CREDIT CARD EXPENSE FORM**

Ministry/Portfolio/Office: Ministry of Commerce, Planning & Infrastructure/ Facility Management Department

Period: from: January 1st 2020 to: Jul 1<sup>st</sup> 2020

<b>Date</b>	<b>Description of Transaction</b>	<b>Supplier</b>	<b>Currency</b>	<b>Exchange Rate</b>	<b>CI\$ Equivalent</b>
18-Dec-2019	Survey website	Surveymonkey	US	.8375	341.70
31-Jan-2020	Staff Training course online	Falconbury Ltd.	US	.8375	223.50
03-Feb-2020	Staff Training course online	Falconbury Ltd.	US	.8375	223.50
05-Feb-2020	Staff Training course online	Falconbury Ltd.	US	.8375	220.73
13-Feb-2020	Signage	Smartsign	US	.8375	470.40
25-Feb-2020	Software	Microsoft	US	.8375	544.37
26-Feb-2020	Task management website fee	Evernote	US	.8375	58.62
05-Mar-2020	Cleaning supplies	Reliable Supply & Distributers	US	.8375	157.03
05-Mar-2020	Sanitizing supplies	Reliable Supply & Distributers	US	.8375	2,884.14
24-Mar-2020	Staff Training course online	Falconbury Ltd	US	.8375	261.30
30-Mar-2020	Inventory Management Software	EZOfficeInventory	US	.8375	1,130.63
13-Apr-2020	Adobe Acropro	Adobe	US	.8375	12.55
11-May-2020	Adobe Acropro	Adobe	US	.8375	12.55
03-Jun-2020	Staff Training course online	International Facility Management Association	US	.8375	1,030.13

05-Jun-2020	Project management online tool	Monday.com	US	.8375	1,908.00
10-Jun-2020	Adobe Acropro	Adobe	US	.8375	12.55
<b>TOTAL</b>					9,181.69